

ESCORTING COMPETENCY BANK WORKER WORKBOOK

BANK WORKER NAME.....

ONCE COMPLETE, PLEASE FORWARD TO:

Temporary Staffing Service
Flatts Lane Centre
Flatts Lane
Normanby
Middlesbrough
TS6 0SZ
Or email tewv.temporarystaffing@nhs.net

Signed Temporary Staffing Service Manager

ESCORTING COMPETENCY Workbook

How do I use the workbook?

The workbook should be used when in supervision to discuss progress and understanding of escorting, developing knowledge and competency, how you have been able to support people in your day to day work.

Notes

1. On completion of this work book you will be deemed competent when escorting a service user.
2. You will need to be aware of local procedures and policies linked to the service user and area where you are working.
3. There are 8 escorts that must be completed, discussed and signed off by a registered nurse.
4. These escorts can take place in different settings/wards/units that you work in
5. There are 8 scenarios regarding situations in relation to escorting that you will discuss with a registered nurse. [You may have experienced these or could imagine they may happen].
6. Sign off Checklist is to be signed by the registered nurse who has assessed your competence when escorting.

Learning Objectives

1. Understand types of escorted leave as described in the Trust policy.
2. Have knowledge of the lone working procedures for your unit – including communication methods.
3. Have an understanding of the assessment of risk prior to escorting a service user.
4. Have knowledge of the TEWV missing service user policy (CLIN/0006/03).
5. Describe some of the problems that may occur when escorting a service user and how you would respond.

Prior to completing this workbook you will need a working knowledge of the following Trust Policies and local procedures that have been put in place regarding escorting service users.

Policy for Leave from Hospital and Leave of Absence Under Section 17 MHA1983	https://intranet.tewv.nhs.uk/download.cfm?doc=docm93jjjm4n1425.pdf&ver=7636
Missing Service User Policy	https://intranet.tewv.nhs.uk/download.cfm?doc=docm93jjjm4n1274.pdf&ver=7032
TEWV Lone Working Procedure	https://intranet.tewv.nhs.uk/download.cfm?doc=docm93jjjm4n1408.pdf&ver=8233
MHA policies	http://flc-intouch:35000/Docs/Documents/Policies/TEWV/Mental%20Health%20Act

1. Explain below your understanding of the following types of escorted leave.

For someone on a MHA Section

For someone not on a section

Ground leave

Community leave or off hospital grounds leave

2. If somebody is detained under the MHA 1983 – leave will be given via a Section 17. What is your understanding of section 17?

3. Prior to escorted leave what should you look at/ review before you go out and why do you do this?

4. Discuss the lone working procedures for your unit – including communication methods.

5. Risk Assessments are completed prior to leave. Discuss your understanding of this process.

6. Describe eight scenarios regarding the following subjects in relation to an escort and discuss with your supervisor. You could have experienced these or could imagine they may happen.

1	A patient shows a change in behaviour	
2	A patient has mobility problems	
3	Gender issues	
4	Safeguarding issues	
5	Serious risk concerns	
6	Physical ill health	
7	A patient runs away from you	
8	Passers-by interfere	

SIGN OFF CHECKLIST

1. The first 3 escorts MUST be supervised.
2. Each supervised escort must be discussed with your mentor and signed off
3. It is the responsibility of the sign off mentor to decide if you are competent to escort unsupervised for escorts 4 – 8.
4. After each of the unsupervised escorts you must discuss with your mentor your reflections of the task.
5. Only on completion of the 8 escort duties will you be signed competent to escort.

BANK WORKER NAME

	Date	Type of escort undertaken	Ward/Unit escort undertaken	Mentor's signature/ Print Name	Bank worker signature
1	Escort as 2 nd person				
2	Escort as 2 nd person				
3	Escort as 2 nd person				
4	Unsupervised				
5	Unsupervised				
6	Unsupervised				
7	Unsupervised				
8	Unsupervised				

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