

AGENDA FOR THE MEETING OF THE COUNCIL OF GOVERNORS

28 September 2017, 5.30pm






(Governor registration and hospitality available between
5.00pm and 5.30pm)

Holiday Inn, Scotch Corner, Darlington, DL10 6NR





NOTE:







- MEETING WILL TAKE PLACE BETWEEN 5.30 AND 6.45 PM AND WILL BE FOLLOWED BY A SPECIAL WORKSHOP SESSION ON THE TRUST'S PRIORITIES FOR THE BUSINESS PLAN.**
- Cllr Ann McCoy, Lead Governor will be available prior to the meeting to meet with Governors if required






Agenda


No		What we will talk about	Why are we talking about this	Lead Person	Supporting Paper / Spoken report
5.30pm – 5.40pm Standard Items					
1.	 	Welcome and apologies for absence	<p>For information To make sure that we have enough Governors present to be quorate and introduce any new attendees.</p> <p>To advise of housekeeping arrangements</p>	<p>Lesley Bessant, Chairman</p> 	Spoken
2.		Minutes of the meeting of the Council of Governors held on 13 July 2017 and the Annual General and Members meeting held on 19 July 2017	<p>To agree To check and approve the minutes of these meetings</p>	Lesley Bessant, Chairman	Attached
3.		Public Council of Governors' Action Log	<p>To discuss To update on any action items</p>	Lesley Bessant, Chairman	Attached

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4.		Declarations of Interest	To agree The opportunity for Governors to declare any interests with regard to any matter being discussed today	Lesley Bessant, Chairman	Spoken
5.	 	Chairman's activities	For information To hear from the Chairman on what she has been doing since the last meeting There will be an opportunity to ask any questions	Lesley Bessant, Chairman	Spoken
6.		Questions from Governors	To discuss To consider any questions raised by Governors which are not covered elsewhere on the agenda <i>(Governors are asked to provide the Trust Secretary with at least 24 hours written notice if they wish to receive a formal answer to their questions at the meeting.)</i>	Lesley Bessant, Chairman	Spoken
		<p>1. <u>Cllr Ann McCoy , Appointed Governor Stockton Borough Council</u></p> <p>(a) <i>What is the longest time a patient who has been assessed as able to leave hospital waited for discharge and what is the average time patients wait for discharge when no suitable accommodation can be found?</i></p>			

No		What we will talk about	Why are we talking about this	Lead Person	Supporting Paper / Spoken report
		<i>(b) Is TEWV confident that if a young person being discharged from prison or young offenders facility, who has mental health issues, appropriate treatment and accommodation can be found?</i>			
5.40pm – 5.50pm Governance Related Items					
7.		Summary of the discussions held at meetings of the Board of Directors from May to August 2017	For information An opportunity to read through the key areas discussed at recent meetings of the Board of Directors	Lesley Bessant, Chairman	Attached
8.		Register of Interests	For agreement To approve the Registers of Interests of Governors	Phil Bellas, Trust Secretary 	Attached
9.		Governor Appointments/ Nominations	To agree To approve the appointment from nominations received to: i. The Board of Directors' Mental Health Legislation Committee. ii. The Council of Governors' Nomination and Remuneration Committee iii. The role of Lead Governor To agree the Governor nomination from the expressions of interest received to: iv. NHS Providers' Governor Advisory Committee	Phil Bellas, Trust Secretary	Attached

No		What we will talk about	Why are we talking about this	Lead Person	Supporting Paper / Spoken report
5.50pm – 6.10pm Quality Related Items					
10.		<ul style="list-style-type: none"> i. CQC action plan ii. Compliance activity in relation to the Care Quality Commission iii. An update on any items of relevance following contact with the Care Quality Commission not contained in the report at ii. 	<p>For information</p> <p>To receive a copy of the CQC action plan following the Trustwide inspection undertaken in 2015.</p> <p>To receive a briefing on the latest information from Care Quality Commission Inspections of the Trust</p>	<p>Elizabeth Moody Director of Nursing and Governance</p> 	<p>Presentation</p> <p>Attached</p>
11.		Service changes	<p>For information</p> <p>To receive a briefing on changes and improvements to services in the Trust</p>	<p>Brent Kilmurray Chief Operating Officer / Deputy Chief Executive</p> 	Attached
12.		Quality Account	<p>For information</p> <p>To receive the Q1 update on the Trust's Quality Account for 2017/18</p>	<p>Sharon Pickering, Director of Planning, Performance and Communication</p> 	Attached

No		What we will talk about	Why are we talking about this	Lead Person	Supporting Paper / Spoken report
6.10pm – 6.15pm Performance Related					
13.		The Trust's Performance Dashboard as at end July 2017	For information To review the performance of the Trust key indicators	Sharon Pickering, Director of Planning, Performance and Communication	Attached
14.		The Trust's Finance report as at end July 2017	For information To receive information and review the current financial position of the Trust	Drew Kendall, Interim Director of Finance 	Attached
6.15pm – 6.20pm Standing Committees					
15.		Involvement and Engagement Committee	For information To receive information on the work of this Committee and approve any recommendations made	Vanessa Wildon, Chairman of Committee	Spoken
16.		Task and Finish Group: Involvement	For information To receive information on the work of the task and finish group	Dr Hugh Griffiths Chairman	Spoken

No		What we will talk about	Why are we talking about this	Lead Person	Supporting Paper / Spoken report
6.20pm Procedural					
17.		<p>Agreement of 2018 meeting dates (venues to be agree):</p> <ul style="list-style-type: none"> • Thursday, 22 February 2018, 2pm • Wednesday 16 May 2018, 6pm • Thursday, 12 July 2018 6pm (special meeting if required) • Wednesday 18 July 2018, 6pm (Annual General and Members Meeting) • Wednesday, 19 September 2018, 6pm • Thursday 29 November 2018, 2pm <p>Date and Time of next meeting: 30 November 2017, 2pm</p> <p>Holiday Inn, Scotch Corner, Darlington, DL10 6NR</p>		Lesley Bessant, Chairman	Spoken
18.		<p><u>Confidential Motion</u></p> <p><i>“That representatives of the press and other members of the public be excluded from the remainder of this meeting on the grounds that the nature of the business to be transacted may involve the likely disclosure of confidential information as defined in Annex 9 to the Constitution as explained below:</i></p> <p><i>Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office-holder, former office-holder or applicant to become an office-holder under, the Trust.</i></p> <p><i>Any terms proposed or to be proposed by or to the Trust in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.</i></p>			

Lesley Bessant
Chairman

Contact: Phil Bellas, Trust Secretary Tel. 01325 55 2001/Email: p.bellas@nhs.net

20 September 2017

Statement of values and behaviours

Commitment to quality

We demonstrate excellence in all of our activities to improve outcomes and experiences for users of our services, their carers and families and staff.

Behaviours:

- Put service users first.
- Seek and act on feedback from service users, carers and staff about their experiences.
- Clarify people's needs and expectations and strive to ensure they are exceeded.
- Improve standards through training, experience, audit and evidence based practice.
- Learn from mistakes when things go wrong and build upon successes.
- Produce and share information that meets the needs of all individuals and their circumstances.
- Do what you / we say we are going to do.
- Strive to eliminate waste and minimise non-value adding activities.

Respect

We listen to and consider everyone's views and contributions, maintaining respect at all times and treating others as we would expect to be treated ourselves.

Behaviours:

- Be accessible, approachable and professional.
- Consider the needs and views of others.
- Be open and honest about how decisions are made.
- Observe the confidential nature of information and circumstances as appropriate.
- Be prepared to challenge discrimination and inappropriate behaviour.
- Ask for feedback about how well views are being respected.
- Consider the communication needs of others and provide a range of opportunities to access information.

Involvement

We engage with staff, users of our services, their carers and families, governors, members, GPs and partner organisations so that they can contribute to decision making.

Behaviours:

- Encourage people to share their ideas.
- Engage people through effective consultation and communication.
- Listen to what is said, be responsive and help people make choices.
- Provide clear information and support to improve understanding.
- Embrace involvement and the contribution that everyone can bring.
- Acknowledge and promote mutual interests and the contributions that we can all make at as early a stage as possible.
- Be clear about the rights and responsibilities of those involved.

Wellbeing

We promote and support the wellbeing of users of our services, their carers, families and staff.

Behaviours:

- Demonstrate responsibility for our own, as well as others, wellbeing.
- Demonstrate understanding of individual and collective needs.
- Respond to needs in a timely and sensitive manner or direct to those who can help.
- Be pro-active toward addressing wellbeing issues.

Teamwork

Team work is vital for us to meet the needs and exceed the expectations of people who use our services. This not only relates to teams within Tees, Esk and Wear Valleys NHS Foundation Trust, but also the way we work with GPs and partner organisations.

Behaviours:

- Be clear about what needs to be achieved and take appropriate ownership.
- Communicate well by being open, listening and sharing.
- Consider the needs and views of others.
- Be supportive to other members of the team.
- Be helpful.
- Fulfil one's own responsibilities.
- Always help the team and its members be successful.